

BAY AREA GENEALOGICAL SOCIETY BOARD MEETING MINUTES (Corrections) Monday, June 21, 2004

*Send corrected
copy to Neil*

President Neil Miserendino called the meeting to order at 4:30 p.m.

Fourteen board members attended the meeting: Shirley Lindquist, Claudia Grafton, Leo Waltz, Linda Goerland, Doug Wilson, Polly Wilson, Jeanine Lawrence, Mary Martin, Barbara Stanley, Neil Miserendino, Leona Cook, Dick Warren, Resa Hennings, and Ron Cox.

Jeff Newford (**correction, sp: Newpher**) who is the Administrator of University Baptist Church thanked the Society for the donation of \$500.00 to the church. He talked about the many church activities and invited us to attend them. Some of the activities that he mentioned were: Boy Scouts, 25-30 weddings a year and receptions, abuse victims meetings, piano recitals, music teachers use the facility, polling place, Bible School for 500, home school meetings, men's ministry, Bible studies, and exercise groups. As many as five thousand different people come to the church every month for various activities. People are only counted once a month.

Jeanine Lawrence read Psalm 103:19 and led us in a prayer.

Neil Miserendino asked if everyone had had an opportunity to review the minutes. Jeanine Lawrence had one correction. On Page 3, Item 4 "There is an article on Fairview Cemetery in League City; it will talk about the ethnic groups who settled League City." It should read: **"There is an article in the planning stage on Fairview Cemetery in League City; it will talk about the ethnic groups who settled League City."** Dick Warren moved that we accept the minutes as corrected. Polly Wilson seconded the motion. Everyone was in favor of the motion.

Neil Miserendino passed out two sheets to the Board. The one to keep in our notebooks was: "Texas Franchise No Tax Due Information Report" and the other sheet was: "Texas Franchise Tax Public Information Report".

Linda Goerland gave the Treasurer's Report. The Balance Forward for June 21, 2004 was \$2,250.47. The Income was \$60.00 (Membership Dues, \$50.00; Sales of Copies \$8.00, and Donation \$2.00). The Expenses were \$503.03 (UBC Cups & Coffee \$15.50, Copy Dr. Invoices #51258 & 51205, \$333.75; May Speaker, Walters, \$20.00; Postage & Supplies, Hennings, \$117.93; and Postage and Supplies, Lindquist, \$15.85). This left a Balance on Hand of \$1,807.44 less the Reserve Fund of \$300.00 for a Balance of \$1,507.44. Linda reported that there is \$110.10 in the account that belongs to Neil Miserendino. Neil sent a personal check for the Society for their taxes, and the Society does not have to pay taxes. Polly Wilson moved that we reimburse Neil for his expenditure. Jeanine Lawrence seconded the motion. All were in favor of the motion. Jeanine Lawrence moved that we accept the Treasurer's Report. Resa Hennings seconded the motion. All were in favor of the motion.

\$15.15

COMMITTEE REPORTS:

1. Jeanine Lawrence, Meeting Room Chairman, reported that the Board had 11 members present at the May 24 meeting. There were 52 people who signed-in at the May 30 General Meeting; 48 members and 4 visitors. Jeanine asked that we be sure and sign-in at the meetings because she counted 56 people at the meeting. The June and July meetings will be in the Great Rooms. The August "Show and Tell & Potluck Meeting" will be in the Chapel. The Church Librarian told the Society they we need to remove our materials from the library by September or October. DISCUSSION: We might need a

Society Librarian. Maybe some of the books can be loaned to the Society members. Some can be donated to the Freeman Library, and maybe, the Clayton Library could use some of our books. We do not have a list of books at the present time.

2. Shirley Lindquist, Corresponding Secretary, reported that she attended the Grand Opening of the Freeman Library. She and Claudia Grafton met with the Librarian. The library has 20 computers and offers classes. The Society could schedule a special class in the use of computers, with Stephen Horton who is in charge of their computer department. Claudia Grafton thought that we should get our names on the waiting list at the library as soon as possible and as often as possible. Shirley and Claudia talked to Linda Wayne (**correction, sp: Wang**), the librarian, about displays. We can have a display once a year. We could decide which month is Genealogy Month. We can have an end rack which has a space of about 11" x 17". Dick Warren suggested that maybe we could display the first page of the newsletter once a month. Shirley sent a get-well card to Betty Ratcliff, and a sympathy card to Doreen Brubaker who lost her husband.
3. Shirley Lindquist, Chairman of the Nominating Committee, passed out sheets with a potential list of officers: President, to be determined; First Vice President, Alice Jones; Second Vice President, Dick Warren remaining; Recording Secretary, Mary Martin remaining; Corresponding Secretary, Shirley Lindquist remaining; Treasurer, Resa Hennings; and Registrar, Rose Mary Fritz. Neil Miserendino was asked if he could be President again if he had help when he could not attend the meetings. Neil said that he could not continue the President's job at this time. Ron Cox said that he would be the President if he could miss a couple of meetings because of travel plans. Loren Martin was also suggested as First Vice President. Alice Jones does not want to run against anyone for First Vice President. Barbara Stanley volunteered to be the Librarian. The members of the Nominating Committee are: Shirley Lindquist, Resa Hennings, Valerie Horn, Carol Varnado, and Doreen Brubaker. **DISCUSSION:** We talked about a problem of the meeting time for the Board Meeting. It limits us to people who are retired or who do not work. We could meet on Sunday afternoons. We might get more people interested if we change the time and date. We discussed making some of the positions for two-year terms. The Nominating Committee established some procedures for the committee. The Nominating Committee feels that they should meet in April instead of May; they need more time. Shirley felt that it is better to talk face to face for potential officers rather than by the telephone or e-mail. The Installation Ceremony needs to be part of the Nominating Committee's job. We should have standards for installation. The Nominating Committee has developed a notebook. The Slate of Officers will be announced at the General Meeting. Neil Miserendino will present the slate. Shirley Linquist wants another meeting of the Nominating Committee to establish procedures for the Installation of Officers.
4. Leo Waltz, Webmaster, reported that the July program is on the website. The newsletter page no longer has the low-resolution option. It needs to be medium or higher for a better-looking copy. The newsletter had two errors on the printed copy. **DISCUSSION:** Leona Cook wants us to let her know early if there will be a change in the speaker for her publicity and the newsletter also needs to know. Leona needs it by the 15th of the month. Leona can do a generic article if there is a question about who the speaker will be.
5. Resa Hennings, First Vice-President and Quarterly Editor, reported that the June Quarterly will not be out this Sunday. Resa has done this job for three years, and she cannot continue because of her new job. She will put a plea in the newsletter for a replacement.
6. Hospitality Chairman: Margaret Mitchell did not want to take the Hospitality Chairman position. Neil Miserendino will call more people to find one who will take the position.

It was suggested that this chairman job be split or have a co-chairman. They could take turns and do different months.

7. Claudia Grafton, Newsletter Editor, said that she was sorry about the problem with the newsletter. She had to rewrite Doug Wilson's article. The deadline for the Scrapbooking Class will be June 26 instead of June 16. Claudia will bring colored versions of the newsletters to the next couple of meetings. July 3 is the deadline for the next newsletter.
8. Librarian: Barbara Stanley is interested in being the Librarian and doing the inventory of the books that we have collected.
9. Ron Cox, Registrar, reported that we have two new members.
10. Dick Warren, Program Chairman and Second Vice-President, reported that Emily Croom is the speaker for June. Her topic will be "Timely Tools for Genealogists". She will speak about how to create and use timelines effectively in doing your research. The July speaker will be Kathryn Black Morrow instead of Gail Workman who will be having her hip replaced. Ms. Morrow's topic will be "Seeing What Isn't There: How to Ask Questions as You Research". Dick would like to know who the hospitality person for August would be so that he can pull the program together. Dick needs input on programs for next year. We can have Gail Workman in the fall. Wolfram M. Von-Maszewski could be a speaker. Resa Hennings has a suggestion of someone who lives in Seabrook who is a good storyteller. Claudia Grafton suggested that we keep the Christmas program cozy and nice. We could share family traditions and sing Christmas carols. Christmas is on Sunday so we might want to change the Christmas meeting to the Sunday before Christmas. Some people felt that the May speaker was too long and others were enjoying the discussion. Dick said that he does alert them about the time, and the speaker asked if she should continue.
11. Mary Martin, County Coordinator, reported that the next bus trip will be on Tuesday, June 29, and we will go to the George Memorial Library in Richmond. The last trip of this series will be to the Clayton Library on Tuesday, August 17. There will be no trip during the month of July.
12. Doug and Polly Wilson, Member Services Chairmen, reported that the Scrapbooking Class would be able to handle up to eight people. We will schedule another class if it is needed. Doug requested that we update our e-mail addresses; he has had about ten e-mails returned.
13. Leona Cook, Publicity Chairman, reported that there is nothing new except that she needs to have speaker changes by the 15th of the month so her publications will be accurate.

Neil Miserendino adjourned the meeting at 6:35 p.m.

Respectfully submitted,

Mary Leonard Martin

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Recording Secretary